

UCCSN Board of Regents' Meeting Minutes

October 2-3, 1943

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REGENTS MEETING

October 2, 1943

The meeting was called to order by Chairman Ross at 2:20 P.M.
Present: Regents Ross, Wardin, Sirkegian, Sheerin and Acting
President Gorman.

Mrs. Wardin moved that the minutes of the last meeting, September
1, 1943, be approved.

Mrs. Wardin	Aye
Mr. Sirkegian	Aye
Mr. Ross	Aye
Mr. Sheerin	Aye

The Comptroller presented September claims for approval as fol-
lows: Regents List No. 3, Checks Nos. 34-34 to 34-51 for a total
of \$78,303.12; State List No. 3, Claims Nos. 34-035 to 34-047 for
a total of \$25,972.89.

Mrs. Wardin	Aye
Mr. Sirkegian	Aye
Mr. Ross	Aye
Mr. Sheerin	Aye

Change signature cards were signed covering Board of Regents de-
posits in bank: S. E. Ross as Chairman, Anna H. Wardin as Vice
Chairman and C. H. Gorman as Comptroller. Two signatures are
necessary for withdrawals; Chairman or Vice Chairman and Comp-
troller. Statement was signed by Chairman Ross certifying to
First National Bank the President of the University of Nevada
is ex-officio Trustee of the David Russell Estate as provided
in the will of David Russell.

Matters which had been approved by the Executive Committee upon
recommendation of the Acting President during the month of Sep-
tember were as follows:

- a. Inasmuch as Miss Sameth's Physical Education classes had been taken out of the old Gymnasium, arrangements were made with the Reno School authorities for Miss Sameth to hold her classes in the Northside Junior High School gymnasium from 8 to 10 A.M. Mondays through Fridays and transportation was arranged with the Reno School Bus Company at \$2 per trip, two trips per day, amounting to \$20 per week to get the students to and from the Campus. Insurance has been arranged by the Bus Company to cover University students.
- b. Mrs. Ruth Ferris was employed to take one section of English at \$40 per month, also 1 section of English, formerly taught by Mrs. Benson at \$40 per month, for a total of \$80 per month for 9 months while school is in session.
- c. Mrs. Andrew Rice, Ph. D., was appointed to teach Nutrition and Dietetics at \$700 per year, 26 students and Miss Virginia Carroll was appointed to teach Child Development at \$700 per year, 21 students; both in the Department of Home Economics. It had been arranged in the Spring that these Instructors would be appointed if the Fall registration justified.
- d. Authorized necessary expenditures to repair and renovate S. A. E., A. T. O. and Lambda Chi Alpha Houses with a cost as follows:

Sigma Alpha Epsilon House	\$ 919.00
Alpha Tau Omega House	1,330.00
Lambda Chi Alpha House	759.78

- e. Mrs. Benson, Dean of Women, is seriously ill and may be unable to resume her duties for some time. Mrs. Addenbrooke, who had been employed at \$100 per month plus board to supervise the Dining Room at the A. T. O. House, has resigned on account of serious illness. Mrs. Alice B. Marsh was appointed Acting Dean of Women and Supervisor of Women's Dining Hall at the A. T. O. House. The matter of additional compensation is to be submitted for approval of the Board later.
- f. F. W. Wilson was named Acting Dean of Agriculture. His salary was set at \$400 per month in accordance with a rule of the Regents setting salaries of Deans at that amount. In accordance with the same rule the salary of Dean S. G. Palmer was increased from \$375 to \$400 per month and the salary of Dean F. W. Traner was increased from \$375 to \$400 per month, effective September 1, 1943.

Mr. Sheerin moved that action of the Executive Committee in the

foregoing matters be approved.

Mrs. Wardin	Aye
Mr. Sirkegian	Aye
Mr. Ross	Aye
Mr. Sheerin	Aye

Upon recommendation of Mrs. Marsh, Acting President recommended that Miss Ethel Dixon of the Physical Education Department for Women act as Supervisor of the 16 women students living in the Lamba Chi Alpha House and that she be paid \$70 per month, \$40 of this sum to be paid by her for room and board. Mrs. Wardin moved that the recommendation be approved.

Mrs. Wardin	Aye
Mr. Sirkegian	Aye
Mr. Ross	Aye
Mr. Sheerin	Aye

Authority was asked for the expenditure of \$350 to make changes in the old Gymnasium so that the main part of the building will be directly connected with the showers and lockers in the basement to accommodate the Army Specialized Training Detachment as recommended by Major Howard, Dr. Martie and Dean Wood. These changes are part of the program that was approved for remodelling the old Gymnasium when it was assigned to the R. O. T. C. Mr. Sirkegian moved that authority be given for this expenditure.

Mrs. Wardin	Aye
Mr. Sirkegian	Aye
Mr. Ross	Aye
Mr. Sheerin	Aye

Authority was asked for the expenditure of \$1000 to cover cost of laying 1/2 inch screenings in the area east of the new Gymnasium to take it passable in wet weather, also to gravel the approach to the fire hydrant located north of the athletic field. It is expected that the City of Reno will loan its grading equipment to the University for this work. Mr. Sheerin moved that authority be given for this expenditure.

Mrs. Wardin	Aye
Mr. Sirkegian	Aye
Mr. Ross	Aye
Mr. Sheerin	Aye

Authority was asked for the expenditure of \$100 for The Alumnus publication, October 1943 issue, which will cover cost of an ad

for the University and 100 copies of the issue. Mr. Sirkegian moved that this amount be approved.

Mrs. Wardin	Aye
Mr. Sirkegian	Aye
Mr. Ross	Aye
Mr. Sheerin	Aye

Authority was asked for the expenditure of \$500 for the installation of equipment and change in seating arrangement in the lecture room of the Home Economics Department, subject to the approval of the Departments of Botany and Biology, and the Dean of Agriculture, to make possible a program on the conservation of food as planned last Spring by the Department of Home Economics. Equipment has already been purchased. Mrs. Wardin moved that authority be given for this expenditure.

Mrs. Wardin	Aye
Mr. Sirkegian	Aye
Mr. Ross	Aye
Mr. Sheerin	Aye

Acting President recommended that the salary of Miss Swift as Head of the Department of Home Economics be increased from \$3200 to \$3300, effective September 1, 1943, in accordance with an agreement which Miss Swift had with Dr. Hartman when she accepted the position here that her salary would be increased eventually to \$3600 per year. Mrs. Wardin moved that the Board approve this recommendation.

Mrs. Wardin	Aye
Mr. Sirkegian	Aye
Mr. Ross	Aye
Mr. Sheerin	Aye

Acting President recommended that the matter of research at the University as outlined in the letter of Sigma Xi dated October 1, 1943 be approved as follows:

1. That a committee on research be appointed to consist of: W. D. Billings, E. M. Beesley, Ralph A. Irwin, C. R. Hicks, George W. Sears.
2. That the personnel of this committee may be changed at any time by the Acting President as circumstances may require.
3. That the committee be made a standing committee and be published in the University catalogue.

4. That no project in research be commenced without the approval of the group.
5. That the expenditure of \$250, or as much thereof as may be necessary, be authorized for the period ending June 30, 1944.
6. That this money is to be spent on requisition of the Chairman of the committee.

The following projects are contemplated during the period ending June 30, 1944:

P. G. Auchampaugh - for photostats of political correspondence written during the administration of Polk	\$ 25
E. W. Lowrance - for thermoregular and glassware to be used in study of effect of temperature on development of earwig eggs	25
Austin E. Hutcheson - for photostats of correspondence in study of silver policy in Nevada history	20
W. D. Billings - for an Assistant to make chemical analysis of altered andesitic soils in investigation of effects of these soils on plant growth	25
Anatole G. Mazour - for library work and books in the study of Russian social thought of the 19th century	20
Loring R. Williams - for Technical Assistant in reduction of magnesium ore	30
George W. Sears - for Technical Assistant in the development of colorimetric indicator in industrial process	30
Research Committee - for purchase of published articles written by faculty members, mailing costs of such reprints, and to cover additional publications until June 30, 1944	75
Total	\$250

Mr. Sheerin moved that the recommendation as presented be approved by the Board.

Mrs. Wardin	Aye
Mr. Sirkegian	Aye
Mr. Ross	Aye
Mr. Sheerin	Aye

Chairman Ross asked to be excused to attend to personal business.
Mrs. Anna H. Wardin, Vice Chairman, presiding.

Acting President recommended that Mrs. Alice B. Marsh be paid an

additional \$100 per month effective September 1, 1943. This additional compensation is for work as Acting Dean of Women vice Mrs. Benson and Supervisor of Women's Dining Hall in the A. T. O. House vice Mrs. Addenbrooke. This payment of \$100 per month is to continue for the 9 months of the school year. Mr. Sirkegian moved that the recommendation be approved.

Mrs. Wardin	Aye
Mr. Sirkegian	Aye
Mr. Sheerin	Aye

The Orr Ditch flume at the west end of the tramway is so narrow that it creates a bottleneck, backing up the water with likely damage to property west of Virginia Street. This entrance to the flume should be widened. Acting President recommended that the Comptroller be authorized and directed to get estimates on the cost of this improvement and that the work be done as soon as water is taken out of the ditch and that the Executive Committee be authorized to approve an expenditure of not to exceed \$750 for this work, on approval of the plans and estimates. Mr. Sheerin moved that the recommendation be approved.

Mrs. Wardin	Aye
Mr. Sirkegian	Aye
Mr. Sheerin	Aye

Comptroller presented an analysis of the salary roll of the staff of the University showing savings to the University General Fund due to: (a) faculty members on leave, and (b) allocation of salaries of faculty members to Army contracts.

Acting President reported that the securities belonging to the David Russell Fund had been transferred to him as Acting President on September 30, 1943, in accordance with the provisions of the will of David Russell making the President of the University Executor of the Will and Trustee of the Fund. A detailed list of the securities found in the safety deposit box follows:

1. \$6,000 p. v. U. S. A. Treasury 2 3/4% Bonds of 1951-54, Nos. 86406F, 68348J, 68351A, 68352B, 68353C and 68354D for \$1,000 p. v. each, with June 15, 1943 cpn and s. c. a.

\$3,000 p. v. U. S. A. Treasury 2 3/4% Bonds of 1951-54, Nos. 69029K, 69030L and 68648J for \$1,000 p. v. each, with June 15, 1943 cpn and s. c. a.
2. \$1,000 p. v. Republic of Bolivia 7% External Secured Gold

bond, due 1958, No. M9117, with January 1, 1931
cpn and s. c. a.

3. \$5,000 p. v. Republic of Chili 20-year 7% External Loan Sinking Fund Gold Bonds, due 1942, Nos. M5469, M5470, M11965, M11966 and M13307 for \$1,000 p. v. each, with November 1, 1939 cpn and s. c. a.
4. \$7,000 p. v. Republic of Chile 6% External Sinking Fund Gold Bonds, due 1961, Nos. M1489, M1490, M5349, M6182, M23767, M23768 and M5350 for \$1,000 p. v. each, with August 1, 1938 cpn and s. c. a.
5. \$3,000 p. v. Commonwealth of Australia External Loan of 1925 30-year, 5% Gold Bonds, due 1955, Nos. M40030 and M19513 for \$1,000 p. v. each, with July 15, 1943 cpn and s. c. a.
6. Certificate No. 148 for 40 shs. of the Colonial Hotel Company Capital Stock registered in the name of the "President of the University of Nevada and/or his successors in office, Trustee".
7. Certificate No. 444 for 104 shares of The Realization Company Class A Stock, registered in the name of Est. David Russell.
8. Trust Agreement duly executed by Charles Elmer Clough pertaining to the Charles E. Clough Scholarship and sundry papers in connection therewith.
9. Copy of the Last Will and Testament of David B. Russell and a copy of the Decree of Distribution of the Estate of David B. Russell.
10. Miscellaneous letters, papers, receipts and bank statements all pertaining to the Estate of David Russell.

The present estimated value of the David Russell securities is as follows:

\$ 9,000 p. v. U. S. Treasury Bonds	\$ 9,000
1,000 p. v. Republic of Boliva, due 1958	200
5,000 p. v. Republic of Chile (matured in 1942)	No Value
7,000 p. v. Republic of Chile, due 1961	1,400
3,000 p. v. Australia Bonds, due 1956	2,400
\$25,000	\$13,000

Acting President recommended that, subject to the opinion of Regent Mc Namee as to the legal question involved, this bequest be carried in the University Controller's books and that all future investments be made in accordance with the restrictions provided for the investment of State Funds. Mr. Sirkegian moved that the recommendation be approved.

Mrs. Wardin	Aye
Mr. Sirkegian	Aye
Mr. Sheerin	Aye

Acting President discussed the legal questions involved in the present method of paying faculty members in 12 monthly installments. Under present arrangements, with the University opening in September and monthly payments beginning in July, faculty members receive salary checks for the months of July and August before they have rendered any service to the University. This constitutes payment in advance. Both Federal and State laws prohibit payments in advance. Federal funds are appropriated for fiscal years July 1 to June 30. The faculty members render service to the University from September 1 to May 31. If the monthly installments begin in September, the 11th and 12th payments, viz. July and August of the ensuing year, are paid from appropriations for a different fiscal year from that in which the service was rendered. 10 monthly installments beginning in September and ending in June would enable the University to pay for services as rendered and out of funds appropriated for the particular fiscal year in which services are rendered, and would also enable us to avoid payments in advance.

The only objection to paying the yearly salaries in 10 installments is that it is a hardship for the faculty members to go two months without a salary check. Acting President suggested that the Regents give this matter due consideration and bring it up for discussion and decision at a later meeting.

Acting President presented a schedule of salaries paid the faculty, showing the degree held by each member of the faculty, his yearly salary and the date of his entering the service. In the Spring of 1943 when the \$7,500 granted by the Legislature for increases in the lower salaries was allocated, some of the inequalities in the salary roll were adjusted. There are still a number of inequalities existing which should be adjusted not later than July 1, 1944, and if possible on January 1, 1944 in order to remove one of the serious complaints or criticisms of the Administration. Acting President called the attention of the Regents to the lack of any definite program or plan of advancement either in rank or salary for members of the faculty. Acting President

recommended that a study of the salary roll be made and that a report and recommendation be presented to the Regents at the next meeting for their consideration.

Regent Sheerin suggested that it would be helpful if an agenda of the matters to be presented to the Board at any meeting could be sent to the members of the Board several days in advance of the meeting. Acting President suggested that that would be done and stated further that in his opinion the Regents should not be asked to decide important questions at the meeting in which they were first presented.

Acting President gave a resume of the report of Director Harold Brown of the Summer Sessions for 1943. The report showed that the Sessions cost the University about \$500 above receipts and that the enrollment at the 6-week Session was 114 and the enrollment at the 12-week Session was 47. The question was raised as to whether the fees for the 12-week session should be the same as for a regular semester.

Upon the recommendation of the Acting President, Mr. Sheerin moved that the Acting President be authorized and directed to execute a bond in the sum of \$12,276.75 in favor of the United States of America to cover government property in connection with the Department of Military Science and Tactics now in the custody of the University of Nevada, in accordance with the request of the United States military authorities.

Mrs. Wardin	Aye
Mr. Sirkegian	Aye
Mr. Sheerin	Aye

In checking the contents of safety deposit box No. 630 a certificate for 40 shares of the Colonial Hotel Company of Reno was found, registered in the name of "President of Nevada and/or his successors in office, Trustee". Acting President recommended that, subject to the opinion of Regent Mc Namee concerning the legal question involved, the Comptroller be authorized and directed to have this certificate registered in the name of the Board of Regents of the University of Nevada and that the account be carried on the books of the Comptroller. Mr. Sirkegian moved that the recommendation be approved.

Mrs. Wardin	Aye
Mr. Sirkegian	Aye
Mr. Sheerin	Aye

Sometime ago the Regents authorized the purchase of a piece of

property from Mrs. Adele O. Rickard at \$1,000. The Regents agreed to give Mrs. Rickard a 30-foot right of way over University property so that she would have access to the rear of her property. It will be necessary to remove the curb on Virginia Street and to gravel the dirt approach to Mrs. Rickard's property. This right of way is part of the proposed road on the present north line of the University property. Acting President recommended that Mr. Mc Namee be asked to draw up the proper agreement for this right of way and that the Chairman of the Board be authorized to sign same. Mr. Sirkegian moved that the recommendation be approved.

Mrs. Wardin	Aye
Mr. Sirkegian	Aye
Mr. Sheerin	Aye

Chairman Ross presiding.

Acting President presented list of students for graduation as recommended by the faculty at its meeting on August 28, 1943 and recommended that they be granted the indicated degrees and diplomas, also that diplomas be issued and delivered as soon as possible.

COLLEGE OF ARTS AND SCIENCE

Bachelor of Arts

Dixie Joan Davis	Ethel B. Mc Guire
Hazel Eather	Otto Oshida
Doris Rice Ham	Alyce La Mar Savage
June Julian	

COLLEGE OF AGRICULTURE

Bachelor of Science in Agriculture

Alfred Leroy Talcott

COLLEGE OF ENGINEERING

Bachelor of Science in Mining Engineering

George Raymond Homer	Nye Woodrow Tognoni
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Mr. Sirkegian moved that the list be approved as read.

Mrs. Wardin	Aye
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Mr. Sirkegian	Aye
Mr. Sheerin	Aye
Mr. Ross	Aye

For the information of the Board, the Acting President reported as follows:

- (a) Letter from Denver Dickerson commenting favorably on the creation of a Department of Journalism.
- (b) Letters of sympathy on the death of Dr. Hartman.
- (c) Letter from Bell Telephone Company of New York enclosing \$72.60 for the purchase of Physics books in honor of Dr. L. W. Hartman by friends of his son, Paul, and the Acting President's response thereto.
- (d) Letter from Senator James G. Scrugham regarding gift of books on the Civil War by George Wagoner of St. Louis, Missouri.
- (e) Letter of Chairman Ross asking the faculty for their ideas concerning the qualifications of the new President. Responses from the faculty to this letter were delivered to Chairman Ross, October 2nd.
- (f) Program of memorial exercises to be held in the Educational Auditorium on Sunday, October 3rd.
- (g) Tetsuo Nojima, aged 23, born in Japan and now working in a laundry in Elko was refused admission to Mining Engineering on Regents' regulation of May 9, 1942, viz., "no further matriculation be permitted of persons of Japanese birth or ancestry, unless born in the State of Nevada."
- (h) Mr. Barski, employed in the U. S. Bureau of Mines, was excused from non-resident tuition fee on recommendation of Dean S. G. Palmer because of special conditions surrounding his case.
- (i) Comptroller reported receipt of 1250 shares of Standard Brands common stock. This represents 1 share of new stock for 4 shares of old stock, and this exchange was authorized by the Board of Regents.
- (j) A written report of the Puffinbarger case was mailed to each member of the Board of Regents on September 7, 1943.

(k) Notice regarding exclusion of all students from the Campus between the hours of 6:30 P.M. and 7:00 A.M. in the interest of war time military discipline was presented.

Gardella Ranch and Goodfellow Will was discussed.

The meeting adjourned at 5:20 P.M. with the understanding that the next meeting will be at the call of the Chair.